

**MENANDS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
February 11, 2019**

**5:30 Executive Session
6:20 Public Hearing
6:30* p.m. - Regular Meeting
Budget Workshop Immediately Following**

*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below. The meeting will reconvene at 6:20 p.m. for the Public Hearing followed by the Public Session at 6:30. There will be no action or discussion other than a motion to go into Executive Session at 5:30 p.m.

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. MEETING CALLED TO ORDER

2. MOTION TO ENTER PUBLIC SESSION

3. MOTION TO ENTER INTO EXECUTIVE SESSION

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.



The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

4. **MOTION TO ADJOURN EXECUTIVE SESSION**

5. **PUBLIC HEARING - SMART SCHOOLS BOND ACT**

6. **MOTION TO RE-ENTER PUBLIC SESSION**

7. **ROLL CALL**

8. **PLEDGE OF ALLEGIANCE**

9. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

10. **APPROVAL OF MINUTES**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the minutes of the January 7, 2019 and the January 23, 2019 meeting .

11. **COMMUNICATION TO THE BOARD**

- Communication from Capital Region Boces
- Communication from Ms. Nicoll

11. **BUSINESS MATTERS**

Discussion Items

- Building Project Update

Business Office for Information

Enclosed for the information of the Board are copies of warrant #'s 34, 37, 38, 40 and 41 Fund A, 1 EC and 12, 13 Fund H for the month of January 2019.

Business Office for Approval

Budget Transfer -January 2019

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the enclosed budget transfer for January 2019 in the amount of \$19,300 for legal services.

Treasurer's Report

Enclosed for the Board's approval is a copy of the Treasurer's Report for the month ending January 31, 2019.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Treasurer's Report for the month ending January 31, 2019.

Payroll Calendar 2019-2020

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District upon the recommendation of the Superintendent, hereby approve the 2019-2020 Payroll Calendar.

Change Orders

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District upon the recommendation of the Superintendent, hereby approve the following change orders.

C/O#	Contractor	Original Amount	Approved Changes	Adjusted Contracts
C004-002	DLC Electric LLC	775,000.0	(2,449.49)	Decrease
C004-003	DLC Electric LLC	775,000.0	(2,799.96)	Decrease

CO04-004	DLC Electric LLC	775,000.0	(5,115.74)	Decrease
CO02-007	Bunkoff General Contractors	4,780,000.00	(636.66)	Decrease
CO02-008	Bunkoff General Contractors	4,780,000.00	(2,104.16)	Decrease
CO02-009	Bunkoff General Contractors	4,780,000.00	(310.00)	Decrease
CO02-010	Bunkoff General Contractors	4,780,000.00	(30,715.00)	Decrease
CO03-002	Mazone Plumbing & Heating	1,170,051.00	1,328.22	Increase

Smart Schools - Final Smart Schools Investment Plan

WHEREAS, the District accepted a preliminary Smart Schools Investment Plan (“SSIP”) on January 7, 2019 pursuant to The Smart Schools Bond Act (the “Act”); and

WHEREAS, the preliminary SSIP was posted on the District’s website for at least 30 days, and the District included an address to which any written comments on the preliminary SSIP should be sent; and

WHEREAS, the Board of Education conducted a public hearing February 11, 2019 that enabled stakeholders to respond to the preliminary SSIP, for which adequate notice of the public hearing was provided through local media and the District website for at least two weeks prior to the hearing; and

WHEREAS, the Board of Education has considered all public comments, completed a final SSIP, and determined that approval of the final SSIP is in the best interest of the District.

Resolution BE IT RESOLVED, that the Board of Education of the Menands Union Free School District approve the final Smart Schools Investment Plan to expend \$78,846.00 for a wireless network upgrade and interactive classroom display devices.

Special Education Services Contract Amendment - Advanced Therapy

Enclosed for the board is a copy of the Advanced Therapy Amended contract for additional Psychologist services for the 2018-2019 school year.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District

approve the amended contract between Menands School and Advanced Therapy for additional Psychologist services for the 2018-2019 school year.

Disposal of Items

Superintendent's Recommendation: That the Board of Education in accordance with district policy 6900 authorize the disposition books as per the attached list.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the disposal of books which cease to be of use or of value to the district as per the attached list.

12. PERSONNEL MATTERS

Appointments

Long Term Substitute Position- Michele Ervin

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Michele Ervin to a Long Term Substitute Position in Special Education effective February 1, 2019 to June 30, 2019. At Step 1 in accordance to the current MAT contract.

Salary Schedule Increase- Melanie Burbano

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District upon the recommendation of the Superintendent move Melanie Burbano, Teaching Assistant, to the New Hire Master's Rate in accordance to the Teaching Assistant Salary Schedule as per the current MAT contract. Salary will be prorated based on the effective date of the Master's degree.

Retirement- Robyn Marinstein

Enclosed is a letter of Resignation for the purpose of Retirement from Robyn Marinstein, Elementary teacher, effective June 30, 2019.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School

District upon the recommendation of the Superintendent approves the resignation for the purpose of retirement of Robyn Marinstein effective June 30, 2019.

Substitute Teachers - Fully Cleared

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2018-2019 school year.

Nicholas Baker	Kasey Conklin	Jeanette Godreau	Gina Madigan
David Bullock	Michael Dewan	Ayaka Hisanaga- Probst	Calum Murray
Sarah Coffey	Ryan Dougherty	Audrey Lalonde	Kerith Pott
			Rabecca Rossier

Club/Sports/Mentoring/Other Stipends

It is requested that the Board approve the revised attached list of staff members compensation during 2018-2019 school year for work performed outside of the regular school day as per the MAT contract.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached revised list of staff members compensation during 2018-2019 school year for work performed outside of the regular school day as per the MAT contract.

Homework Club Tutor

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following Homework Club Tutor for the 2018-2019 school year at a rate of \$25.00 per hour.

Carol Green

Increase Existing Compensation Time

Increase the compensation time to "Not to exceed" an additional 200 hours per the remainder of the year for the Maintenance Mechanic position.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the increased amount of compensation to "Not to exceed" an

additional 200 hours per year for the Maintenance Mechanic position.

13. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

14. STUDENT MATTERS

Class Size Update as of 2/6/2018:

Kdg. - 44 (split)	Gr. 5 - 24
Gr. 1 - 37 (split)	Gr. 6 - 36 (split)
Gr. 2 - 30 (split)	Gr. 7 - 17
Gr. 3 - 28	<u>Gr. 8 - 38 (split)</u>
Gr. 4 - 34 (split)	Total - 288

15. SUPERINTENDENT'S COMMENTS

- NYSSBA Capital Conference
- CASDA Friends of Education Award Reception
- Recent PTA Forum

16. Principal's Comments

- Winter Concert
- 2019-2020 Incoming Kindergarten
- Citizen/Scholar/Honor Roll
- PTA Update

17. INFORMATIONAL MATERIAL

- Citizen/Scholar/Honor Roll Assembly - February 13th at 1:45 p.m.

- Winter Recess - February 18th - February 22nd
- Friends of Education Awards Dinner- February 28th Reg. 6 p.m Dinner 7 p.m.
- PTA Fun Night- Friday, March 1st 5:30-7:30 p.m.
- Next Board of Education Meeting - Monday, March 11th at 6:30 p.m.

18. MISCELLANEOUS

19. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

20. MOTION TO ADJOURN

*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.

Budget Workshop Immediately Following Regular Board Meeting