

Arrival:

- Student arrival continues to be 8:10 AM and dismissal 3:03 PM. Please adhere to these times for drop off and pick up to ensure adequate staff supervision and student safety.
- Parents dropping off students in the morning are to pull into the “turn around” and drop students. Please **do not park or wait in the turn around**. Follow the direction of the school staff member stationed in that area.
- If you wish to park when dropping off your child, please park in the designated visitor parking spaces in the lot, and walk your child to the main entrance.
- Buses will continue, upon arrival to pull into the existing bus lane, and students will disembark and enter at 8:10, as follows, and under the supervision of staff:
 - K-3 students will enter to the right through the main entrance (along with drop offs).
 - Grade 4 – 8 students will enter to the far left, through the doors by the basketball/tennis courts.

Dismissal:

- Students departing by bus will exit through the same doors as the morning:
 - K-3 students will exit through the main entrance
 - Grade 4 – 8 students will exit through the doors by the basketball/tennis courts.
- Since the main entrance is now being used to dismiss bussed students, **end of the day parent pick-up will change as follows:**
 - If picking up, you must park in the designated visitor parking spots in the lot. Cars will not be able to enter the “loop” during dismissal.
 - Parents will not be able to enter the lobby for pick up until all K-3 bus students have been dismissed. Plan to follow the direction of the designated staff members.
 - Parents must sign students out. Individuals picking up students, who are not known to staff will be required to provide identification.

Please note any mid-day drop offs or pickups will continue to be through the main entrance. We understand this may create a temporary inconvenience, but we are obligated to ensuring the safety and well-being of all students. Also please note that as the project progresses, these procedures are subject to change, particularly upon completion of what will be the new student entrance (currently the entrance closest to the cafeteria). We appreciate your understanding and cooperation.