

# IMPORTANT INFORMATION

## ~ IN ANTICIPATION OF WINTER WEATHER ~

### **In the event of inclement weather:**

At times the weather makes travel to school difficult. When this occurs to ensure safety, a decision may be made to delay or cancel the opening of school. We make the decision thoughtfully, and as early as possible. The information is posted on our web page, using local media/TV, and shared through the Everbridge Notification System. The PTA has also regularly posted announcements on their Facebook page.

In the event school is delayed 1 hour, students should not arrive before 9:10 AM. For a 2 hour delay, they should not arrive before 10:10. This will give us ample time to clear the walkways and parking lot and have supervision available.

### **Ways to be informed:**

Everbridge is our best means of communication. If you are not already a subscriber, you may join using the link on our web page. We use the system to inform the school community of upcoming events, to communicate time sensitive information, and to report school closings or delays. Messages can be received via phone, text, message, email, or any combination of those. It is a great communication tool made available to us by the village. We encourage everyone to sign up.

We also encourage all members of the school community to “like” the PTA Facebook page, it is a great source of information. Also, our web page is updated regularly, and we encourage families to monitor it for the most up to date information.

### **Yesterday's Everbridge communication:**

Yesterday we used Everbridge to communicate that one of our afternoon buses (Bus #1) was running late. An initial message was sent at 3:10 as soon as we knew the bus would be late, and a second message was sent at 3:32 when the bus had departed school. We have heard from a number of you that the communication, and in particular phone calls, were repeated multiple times later in the day. We are in touch with Everbridge to learn why this happened, and to keep it from happening again. Our apologies for any inconvenience this may have caused.

