

MENANDS UNION FREE SCHOOL DISTRICT
19 Wards Lane
Menands, NY 12204

BOARD OF EDUCATION
April 25, 2018

6:00 p.m. - Executive Session
6:30 p.m. - Regular Meeting

*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below.

The meeting will reconvene at 6:30 p.m. for the Public Session.

There will be no action or discussion other than a motion to go into Executive Session at 6:00 p.m.

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. MEETING CALLED TO ORDER

2. MOTION TO ENTER PUBLIC SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 6:00 p.m.

3. MOTION TO ENTER INTO EXECUTIVE SESSION

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

4. MOTION TO ADJOURN EXECUTIVE SESSION

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0 Time: 6:32 p.m.

5. MOTION TO RE-ENTER PUBLIC SESSION

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0 Time: 6:33 p.m.

6. ROLL CALL

Mr. Masline Present
Mrs. Wilson Present
Mr. Pustay Present
Mr. Nevins Present
Mr. Diefenderfer Present

7. PLEDGE OF ALLEGIANCE

8. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

Mr. Blanchet, Menands Association of Teacher's President, congratulated Board of Education President, Jeff Masline on his recent award from CASDA. Mr. Blanchet also read aloud a letter of thanks and congratulations on behalf of the MAT to Mr. Masline.

9. APPROVAL OF MINUTES

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the minutes of the March 12, 2018 and April 9, 2018 meetings.

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0

10. BUSINESS MATTERS

Discussion Items

- **Menands School Safety Forum** - Dr. Long spoke in regards to school safety and the upcoming school School Safety Forum to be held at the school on Thursday, May 10th at 6pm. Dr. Long thanked the PTA for their collaborative efforts with the school to make these forums possible.
- **Building Project Update** - Representatives from CSArch were in attendance to provide the latest information on the building project, including a more definitive timelines on the scope of work to be done.
- **Public Participation at Board Meetings and Communication with School Officials** - Jennifer Wilson spoke in regards to policy #2370, Public Participation at Board Meetings and the proper protocol to follow in this regard.

Business Office for Information

Enclosed for the information of the Board are copies of warrant #'s, 55, 59, 60, 61 Fund A and warrant # 8 Fund H for the month of March 2018 and warrant # 63 Fund A, for the month of April 2018.

Business Office for Approval

Treasurer's Report

Enclosed is the Treasurer's Report for the month of March 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Treasurer's Report for the month of March 2018.

Motion: Mr. Diefenderfer Ayes: 4
Second: Mr. Pustay Nays: 0

Donation of Topsoil for Garden Club from Bill Nevins

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the donation of 3 yards of topsoil for the Garden Club from Bill Nevins
The donation is valued at \$150.00.

Motion: Mr. Pustay Ayes: 3
Second: Mrs. Wilson Nays: 0

11. **POLICY**

First Reading of Policies

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon recommendation of the Policy Committee, approve the First reading of the following policies:

Motion: Mr. Nevins Ayes: 4
Second: Mrs. Wilson Nays: 0

- a. Programs for Students with Disabilities - #4321
- b. Provisions of Special Ed. Services in the Restrictive Environment - #4321.1
- c. School-Wide Approaches and Interventions - #4321.2
- d. Confidentiality and Access to Individualized Education Programs, Individualized Education Services programs and Service Plans - #4321.5
- e. Availability of Alternative Format Instructional Materials for Students with Disabilities - 4321.6
- f. Districtwide and Statewide Assessments of Students with Disabilities - #4321.7
- g. Impartial Hearing Officer Appointment and Compensation - # 4321.8
- h. Declassification of Students with Disabilities - 4321.9
- i. Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Significant Disproportionality - #4321.11
- j. Pre-School Special Education - #4321.13
- k. Special Education Personnel - # 4321.14
- l. Student Privacy - #5550

Final Reading of Policies

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon recommendation of the Policy Committee, approve the Final reading of the following policies:

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0

- a. Homeless Children - #5151
- b. Student Wellness - #5405
- c. Alcohol and Drug Testing Drivers - #8414.5
- d. Staff Complaints and Grievances - #9140.1

12. **ANNUAL BOCES BOARD ELECTION AND ADMINISTRATIVE BUDGET VOTE 2018-2019**

Administrative Budget Vote

Resolved that the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties be authorized to expend the sums set forth in the Administrative Budget document in the total amount of \$9,312,288 during the school year 2018-19 and to raise such sum by assessments to component school districts, non-component school districts, other BOCES and other sources as required by law.

Motion: Mr.Diefenderfer
Second: Mr. Pustay

Ayes: 5
Nays: 0

BOCES Board Members (Vote for THREE of the below-listed candidates)

The persons listed below have been nominated to serve on the BOCES Board of Education. Each component school district Board of Education may cast one vote each for up to three (3) individual candidates, but there is no statutory requirement that they cast (1) vote per vacancy. Only one vote may be cast for any one candidate.

Three (3) positions for the term of 3 years

Resolution BE IT RESOLVED that one vote be cast for the following BOCES Board candidates:

Mr. Jeffrey Bradt X

Mrs. Barbara Mauro X

Mrs. Lynne Lenhardt X

Motion: Mr.Pustay
Second: Mr. Nevins

Ayes: 5
Nays: 0

* Each Board member cast one vote for each of the above candidates.

13. **PERSONNEL**

Resignation - Rose Craft, Deputy Treasurer and Central Treasurer of Extra-Curricular Activities Fund

Enclosed for the Board is a letter from Rose Craft, dated April 18, 2018, resigning from her positions as Deputy Treasurer and Central Treasurer of Extra-Curricular Activities Fund from the Menands Union Free School District effective April 27, 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the letter of resignation from Rose Craft, dated April 18, 2018, resigning from her positions as Deputy Treasurer and Central Treasurer of

Motion: Mr. Nevins
Second: Mrs. Wilson

Ayes: 4
Nays: 0

Appointments

Deputy Treasurer and Central Treasurer of Extra-Curricular Activities Fund - Sharleen Schaffer

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Sharleen Schaffer to the Deputy Treasurer and Central Treasurer of Extra-Curricular Activities Fund position commencing immediately through the end of the 2017-2018 school year at no additional remuneration.

Motion: Mrs. Wilson
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

Tutor for the 2017-2018 School Year - Amanda Jasinski

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District does hereby appoint Amanda Jasinski as a tutor for the 2017-2018 school year at a rate of \$25.00 per hour.

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 4
Nays: 0

Chemical Hygiene Officer - Lorenz Herrmann

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Lorenz Herrmann to position of Chemical Hygiene Officer effective immediately through the end of the 2017-2018 school year at no additional compensation. *(Prior to a resolution, Dr. Long explained this position to the BOE)*

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 4
Nays: 0

14. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mr. Nevins
Second: Mrs. Wilson

Ayes: 5
Nays: 0

Substitute Teachers - Fully Cleared

Colin Burton
Blayne Marion
Tracy Husson
Amanda Wells

Madelyn Degler
George Marshall
Flavia Jackson

Alicia Esposito
Christina DiNota
Jessica Malone

Leeling Gan
Cassandra Hehl
Charles Sweeney

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2017-2018 school year.

(Resolution added to agenda and moved upon as submitted by the District Clerk)

Motion: Mrs. Wilson
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

Health Services Contracts for the 2017-2018 School Year -

- **Lansingburgh Central School District**
- **North Colonie Colonie Central School District**
- **North Greenbush Common School District**
- **South Colonie Central School District**

Enclosed please find copies of the 2017-2018 Health Services Contracts attending private or parochial schools in the following Districts:

- **Lansingburgh Central School District** - (1) student in the amount of \$524.77
- **North Colonie Central School District** - (14) students in the amount of \$9072.00
- **North Greenbush Common School District** - (4) students in the amount of 1023.60
- **South Colonie Central School District** - (7) students in the amount of \$5038.46

Total amount - \$15658.83

The residence of the students has been verified.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the 2017-2018 Health Services Contracts for 26 students attending private or parochial schools in the above listed Districts for the above listed amounts.

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 4
Nays: 0

School Calendar 2018-2019

Enclosed is the proposed 2018-2019 school year calendar for the Menands Union Free School District.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District adopt the 2018-2019 school calendar as submitted.

Motion: Mr. Pustay
Second: Mrs. Nevins

Ayes: 4
Nays: 0

15. COMMUNICATIONS TO THE BOARD

- Communication from Mr. Masline on Policy #2160
- Communication from Mr. Blanchet, MAT President (*Mr. Blanchet addressed the board during the first open forum due to time constraints*)

16. INFORMATIONAL MATERIAL

- Arts-N-Education Assembly for gr. K-5 - "School House Rock" - Thursday, April 26th
- Citizen/Scholar/Honor Roll Assembly - Monday, April 30th at 10:45am
- NYS Common Core Math Testing - May 1st and 2nd
- PTA Yard Sale - May 5th, 10-3pm
- Budget Workshop - May 7th at 6pm
- Kindergarten Registration and Screening - May 8-10
- Gr. 7 Outdoor Education Brooks BBQ - May 9th from 4:15-6pm
- Citizen/Scholar/Senior Dinner - May 11th at 5pm
- Next Board of Education Meeting - Monday, May 14th - 6:30pm
- School Budget Vote and Elections - Tuesday, May 15th - Noon to 9pm
- Evening of the Arts - Tuesday, May 15th - 6pm
- Gr. K-8 NWEA Testing - May 21st - May 31st
- Gr. 8 NYS Science Performance Test - May 23rd
- Memorial Day - NO SCHOOL - May 28th
- Gr. 4 NYS Science Performance Test - May 30th

17. MISCELLANEOUS

Mr. Nevins congratulated Mr. Masline for his recent CASDA award and recognition as well as his dedication to the Menands School Districts and its students. Mr. Nevins also thanked those involved in the PTA Spaghetti Dinner for a job well done. Mrs. Wilson also thanked and congratulated Mr. Masline. Mr. Masline thanked Mr. Blanchet and the MAT for their letter of thanks and all the staff that attended the CASDA awards dinner.

18. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

**Any member of the Board may choose to go into Executive Session before adjourning if necessary*

19. MOTION TO RE-ENTER EXECUTIVE SESSION

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0 Time: 7:48 p.m.

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

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- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

20. MOTION RE-ENTER PUBLIC SESSION

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0 Time: 8:40 p.m.

21. **MOTION TO ADJOURN**

Motion: Mrs. Wilson
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0
Time: 8:41 p.m

Respectfully Submitted
Aileen Nicoll, District Clerk