

MENANDS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
August 13, 2018

6:15 p.m. Executive Session
Regular Meeting - 6:30 p.m.

*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below. The meeting will reconvene at 6:00 p.m. for the Public Session. There will be no action or discussion other than a motion to go into Executive Session at 5:30 p.m.

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. MEETING CALLED TO ORDER

2. MOTION TO ENTER PUBLIC SESSION

Motion: Mr. Nevins	Ayes: 3	
Second:Mr. Diefenderfer	Nays: 0	Time: 6:15

3. MOTION TO ENTER INTO EXECUTIVE SESSION

Motion: Mr. Diefenderfer	Ayes: 3	
Second: Mr. Pustay	Nays: 0	Time: 6:16

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.



The preparation, grading, or administration of exams.



The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

4. **MOTION TO ADJOURN EXECUTIVE SESSION**

Motion: Mr. Pustay

Ayes: 3

Second: Mr. Nevins

Nays: 0

Time: 6:40

5. **MOTION TO RE-ENTER PUBLIC SESSION**

Motion: Jeff Masline

Ayes: 3

Second: John Diefenderfer

Nays: 0

Time: 6:42

6. **ROLL CALL**

Mr. Masline Present

Mrs. Wilson Not Present

Mr. Pustay Present

Mr. Nevins Present

Mr. Diefenderfer Present

7. **PLEDGE OF ALLEGIANCE**

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

9. **APPROVAL OF MINUTES**

Motion: Mr. Diefenderfer

Ayes: 3

Second: Mr. Pustay

Nays: 0

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School

District accept the minutes of both the July 9, 2018 Re-Organizational Board Meeting and Regular Board Meeting.

10. **BUSINESS MATTERS**

Discussion Items

- Building Project- Dr. Long updated the board on the progress of the project.
- Goal Update- Dr. Long updated and discussed with the board where the district is at with achieving the goals that have been set for the district.

Business Office for Information

Enclosed for the information of the Board are copies of warrant #'s 2, 5 Fund A for the month of July 2018 and #1 Fund H for the month of July 2018.

Business Office for Approval

Reserve Transfer - June 2018

Resolution BE IT RESOLVED that the authorization of the Board of Education of the Menands Union Free School District be given to transfer up to \$60,000.00 to the repair reserve for the 17/18 school year.

Resolution BE IT RESOLVED that the authorization of the Board of Education of the Menands Union Free School District be given to transfer up to \$28,988.00 to the Employee Benefit Liability Reserve for the 17/18 school year.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District authorizes any retiree sick and vacation payouts during the 18/19 school year from the employee benefits liability reserve.

Motion: Mr. Pustay

Ayes: 3

Second: Mr. Nevins

Nays: 0

Treasurer's Reports

Enclosed are the Treasurer's Report for the months of June and July 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Treasurer's Report for the months of June and July 2018.

Motion: Mr. Nevins

Ayes: 3

Second: Mr. Diefenderfer

Nays: 0

Tax Rate for 2018-2019

Enclosed is a memo from Mrs. Cietek dated August 2, 2018 outlining the 2018-2019 tax rate.

Resolution WHEREAS the Board of Education of the Menands Union Free School District has been authorized by the voters at the Annual School District Meeting to raise for the budget of the 2018-2019 school year a sum not to exceed \$8,730,680
THEREFORE BE IT RESOLVED that the Board of Education fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following tax roll:

Name of Town	Assessed Valuation	Tax Rate	Total
Colonie	\$246,289,841	\$27.393019	6,748,122

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 3
Nays: 0

Contracts for Approval

Special Education Services Contract - Advanced Therapy

Enclosed for the board is a copy of the Advanced Therapy contract for physical therapy and occupational therapy services for the 2018-2019 school year.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the contract between Menands School and Advanced Therapy for physical therapy and occupational therapy services for the 2018-2019 school year.

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 3
Nays: 0

Special Education Support Program - The Research Foundation for the State of New York (SUNY RF)

Enclosed for review and approval of the Board is a contract from The Research Foundation for the State of New York (SUNY RF) for the Special Education Internship Program for the 2018-2019 school year in the amount of \$23,000.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the contract from The Research Foundation for the State of New York (SUNY RF) for the Special Education Internship Program for the 2018-2019 school year in the amount of \$23,000.

Motion: Mr. Nevins

Ayes: 3

Second: Mr. Diefenderfer

Nays: 0

Disposal of Items

Superintendent's Recommendation: That the Board of Education in accordance with district policy 6900 authorize the disposition two printers.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the disposal of two printers which cease to be of use or of value to the district.

Motion: Mr. Diefenderfer

Ayes: 3

Second: Mr. Pustay

Nays: 0

11. POLICY

Policy # 5300- Annual approval of Code of Conduct

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby accepts the recommendation of the Superintendent to approve the 2018-2019 Code of Conduct.

Motion: Mr. Pustay

Ayes: 3

Second: Mr. Nevins

Nays: 0

12. PERSONNEL MATTERS

Appointments

Elementary Education / Special Education Teacher - Katherine Nersesian

RESOLUTION to appoint Katherine Nersesian to a four (4) year probationary appointment in the area of Elementary Education, Effective November 28, 2016, with an annualized salary pro-rated as per Schedule A of the MAT contract attached. The anticipated tenure date is November 28, 2020.

RESOLUTION to appoint Katherine Nersesian to a four (4) year probationary appointment in the area of Special Education, Effective September 4, 2018, with an annualized salary as per Schedule A of the MAT contract attached. The anticipated tenure date is September 4, 2022.

Motion: Mr. Nevins

Ayes: 3

Second: Mr. Diefenderfer

Nays: 0

English Language Arts Teacher- Lisa Ball

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby appoint Lisa Ball to a 1.0 FTE in the English tenure area to a 4 year probationary position commencing September 1, 2018 through June 30, 2022 on a MS Step 3 of the 2018-2019 salary schedule with the Menands Association of Teachers. A copy of her resume is included in the packet.

Motion: Mr. Diefenderfer

Ayes: 3

Second: Mr. Pustay

Nays: 0

Teacher Aide - Jacqueline Groves-Spencer

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve Jacqueline Groves-Spencer as a Teacher Aide effective 9/4/18 through 6/30/19 as per the attached Benefits Agreement.

Motion: Mr. Pustay

Ayes: 3

Second: Mr. Nevins

Nays: 0

Teacher Aide - Patricia O'Connell

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve Patricia O'Connell as a Teacher Aide effective 9/4/18 through 6/30/19 as per the attached Benefits Agreement.

Motion: Mr. Nevins

Ayes: 3

Second: Mr. Diefenderfer

Nays: 0

Lunch Monitor- Calvin Chapman

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve Calvin Chapman as a Lunch Monitor effective 9/4/18 through 6/30/19 as per the attached Benefits Agreement.

Motion: Mr. Diefenderfer Ayes: 3

Second: Mr. Pustay Nays: 0

Building Substitute- Rachel McQuade

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve Rachel McQuade as a Building Substitute Teacher effective 9/4/18 through 6/30/19 as per the attached Benefits Agreement.

Motion: Mr. Pustay Ayes: 3

Second: Mr. Nevins Nays: 0

Staffing

Superintendent's Recommendation: That the Board of Education authorize the Superintendent to appoint employees on a temporary basis with the understanding that the Board of Education will make the final determination at the next subsequent Board of Education meeting.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby grant Superintendent, Dr. Maureen Long the authority to appoint employees on a temporary basis with the understanding that the Board of Education will make the final determination at the next subsequent Board of Education meeting.

Motion: Mr. Nevins Ayes: 3

Second: Mr. Diefenderfer Nays: 0

13. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mr. Diefenderfer Ayes: 3

Second: Mr. Pustay Nays: 0

Substitute Teachers - Fully Cleared

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2018-2019 school year.

McKenzie Hay
Elizabeth Jones
Jayne Kenneally

Megan Kim
William Klee

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 3
Nays: 0

Substitute Nurses and Teachers

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute nurses for the 2018-2019 school year.

Barbara Weidman

Eileen McBain

Motion: Mr. Nevins
Second: Mr. Diefenderfer

Ayes: 3
Nays: 0

Club/Sports/Mentoring/Other Stipends

It is requested that the Board approve the attached list of staff members compensation during 2018-2019 school year for work performed outside of the regular school day as per the MAT contract.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached list of staff members compensation during 2018-2019 school year for work performed outside of the regular school day as per the MAT contract.

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 3
Nays: 0

Annual Fire Inspection

The annual fire inspection of the Menands Union Free District was conducted on March 28, 2018. The report is filed in the office of the District Treasurer.

14. SUPERINTENDENT'S COMMENTS

- **Acknowledgement of 12 month and Summer Staff-** Dr. Long thanked the maintenance and clerical staff for all of their hard work that has been put in over the summer to get things ready for September.
- **Web Page and Social Media-** Dr. Long updated the Board with the progress that has been made to get the district set up with a FaceBook and Twitter account.
- **External Audit-** Dr. Long updated the Board on the Audit results from August.

15. PRINCIPAL'S COMMENTS

- **Summer Institute-** Mrs. Schroeder spoke to the success of all of the programs listed that took place over the summer. In addition she thanked the Board and Dr. Long for their support. All programs were very successful.
- **Kindergarten Warm-Up**
- **Kindergarten Meet and Greet**

16. INFORMATIONAL MATERIAL

- **Next Board of Education Meeting -** September 11, 2018 at 6:30 p.m. The meeting is being held on a Tuesday due to the holiday on Monday.

17. MISCELLANEOUS

Mr. Nevins asked if the district could look into the possibility of having school supplies for all of the students provided to them through the district.

Mr. Masline spoke to the success of the Kindergarten meet and greet and thanked everyone that made it a success. He also thanked Lisa B for another successful event, Empower Ethiopia.

18. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

19. MOTION TO ENTER INTO EXECUTIVE SESSION

The Board of Education may enter into Executive Session .

Motion: Mr. Nevins

Ayes: 3

Second: Mr. Diefenderfer

Nays: 0

20. MOTION TO RE-ENTER PUBLIC SESSION

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 3
Nays: 0

21. MOTION TO ADJOURN

*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 3
Nays: 0 Time: 7:45