

- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

4. **MOTION TO ADJOURN EXECUTIVE SESSION**

5. **MOTION TO RE-ENTER PUBLIC SESSION**

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Nevins

Nays: 0

6. **ROLL CALL**

Mr. Masline

Mr. Nevins

Mrs. Wilson

Mrs. Jaskula

Mr. Diefenderfer

7. **PLEDGE OF ALLEGIANCE**

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

9. **APPROVAL OF MINUTES**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the minutes of the December 10, 2018 meeting.

Motion: Mrs.Jaskula

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

10. COMMUNICATION TO THE BOARD OF EDUCATION

- Communications from Mr. Nevins

Dr. Long spoke in regards to Mr. Nevins interest in replacing the current school sign and Updating the gymnasium and the proper procedures and protocol that will need to be followed If the board decides to discuss the projects any further.

11. BUSINESS MATTERS

Discussion Item

- **Smart Schools / Erate** - Joseph Reilly will be in attendance to share with the board opportunities to maximize funding available through the NYS Smart Schools Initiative and Federal Catagory 2 E-rate funding. He will also explain the process of doing so.

Mr. Reilly gave a detailed presentation on the necessary steps to obtain and maximize the use of funds that are available to the district through Smart Schools / Erate Program.

- **Reserve Plan** - Kathy Cietek will present the District Reserve Plan for review and discussion per the guidance of Amy Pedrick from West and Company.

Ms. Cietek gave an overview of the Reserve Plan and fielded questions that were asked.

Business Office for Information

Enclosed for the information of the Board are copies of Warrant #26, #28, #29 and #32 Fund A and #10 and #11 Fund H for the month of December 2018.

Business Office for Approval

Treasurer's Report

Enclosed for the Board's approval is a copy of the Treasurer's Report for the month ending December 31, 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Treasurer's Report for the month ending December 31, 2018.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Ms. Wilson

Nays: 0

Change Orders

RESOLUTION BE IT RESOLVED that the Board of Education of the Menands Union Free School District upon the recommendation of the Superintendent, hereby approve the following change orders.

C/O#	Contractor	Original Amount	Approved Changes	Adjusted Contracts
CO01-001	Gallo Construction Corp	196,640.00	(2,184.00)	Decrease
CO01-002	Gallo Construction Corp	196,640.00	(835.95)	Decrease
CO02-001	Bunkoff General Contractors	4,780,000.00	(346,000.00)	Decrease
CO02-002	Bunkoff General Contractors	4,780,000.00	(10,706.88)	Decrease
Co02-003	Bunkoff General Contractors	4,780,000.00	(23,061.00)	Decrease
CO02-004	Bunkoff General Contractors	4,780,000.00	(29,580.00)	Decrease
CO02-005	Bunkoff General Contractors	4,780,000.00	(23,721.57)	Decrease
CO02-006	Bunkoff General Contractors	4,780,000.00	(360.00)	Decrease
CO03-001	Mazone Plumbing & Heating	1,170,051.00	(3,031.00)	Decrease
CO04-001	DLC Electric LLC	775,000.00	(2,497.00)	Decrease
CO05-001	BPI Piping INC	294,600.00	(1,616.29)	Decrease
CO05-002	BPI Piping INC	294,600.00	(4,780.32)	Decrease
CO05-002	BPI Piping INC	294,600.00	(3,403.04)	Decrease

Motion: Ms. Wilson

Ayes: 4

Second: Mr. Nevins

Nays: 0

Tax Refund - Small Claims Assessment Review Settlement

RESOLUTION BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon the recommendation of the Superintendent, hereby approve the tax refund in the amount of \$1,281.05 as a result of the assessment review of filing # AR38-18.

Motion: Mr. Nevins

Ayes: 4

Second: Ms. Jaskula

Nays: 0

Parent Transportation Contract

RESOLUTION BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached transportation contract, as amended, for the 2018-2019 school year at the fixed rate per mile allowed by the IRS.

Motion: Ms. Jaskula

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Smart Schools - Per the discussion item covered this evening.

WHEREAS, The Smart Schools Bond Act (the "Act") was passed as part of the 2014-15 enacted state budget and was approved by voter referendum during the 2014 general election; and

WHEREAS, the Act authorizes New York State to issue \$2 billion in general obligation bonds to finance improved educational technology and infrastructure projects for public schools; and

WHEREAS, Menands UFSD was allocated \$78,846 and

WHEREAS, the monies allocated are paid out as refunds to the District upon expenditure of funds under an approved Smart Schools Investment Plan ("SSIP"); and

WHEREAS, the District, pursuant to its allocation of funds through the Act, has developed a preliminary SSIP to upgrade the wireless infrastructure and install interactive classroom displays with expenditures totalling \$78,846.

WHEREAS, the Board of Education has reviewed the preliminary SSIP and determined that approval of the preliminary SSIP is in the best interest of the District.

Resolution BE IT RESOLVED, that the Board of Education of the Menands Union Free School District approve the proposed preliminary Smart Schools Investment Plan.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Ms. Wilson

Nays: 0

**Establishment of non-resident tuition rates for McKinney Vento reimbursement
Purposes**

In circumstances where students protected under the McKinney Vento legislation move to permanent housing outside of the Menands Union Free School District, but choose to remain at Menands School, we are able to directly bill the new District of residence. To do so we must utilize Board approved tuition rates.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District establish the following tuition rates for the 2018-2019 school year.

K-6 Regular Ed. - \$17,523.00

Gr. 7-8 Regular Ed. - \$13,330.00

Gr. K-8 Special Ed. - \$52,419.00

Motion: Ms. Wilson

Ayes: 4

Second: Mr. Nevins

Nays: 0

12. PERSONNEL MATTERS

Resignations

Jennifer Cannavo - Teacher on Special Assignment

Enclosed for the Board is a letter from Jennifer Cannavo, dated December 18, 2018, resigning from her position as teacher on special assignment from the Menands Union Free School District effective January 17, 2019.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the letter of resignation from Jennifer Cannavo, dated December 18, 2018, resigning from her position as a teacher on special assignment From the Menands Union Free School District effective January 17, 2019.

Motion: Mr. Nevins
Second: Ms. Jaskula

Ayes: 4
Nays: 0

Mr. Masline and the BOE thanked Ms. Cannavo for her years of service.

Appointments

Substitute Teaching Appointment - Speech- Ashley Wilson

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Ashley Wilson to a substitute teaching position commencing on or January 18, 2019 at a per diem rate of \$180.

Motion: Ms. Jaskula
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

Substitute Teaching Position - Reading- Susan Volo

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoints Susan Volo to a part time substitute teaching position commencing on January 8, 2019. Salary will be prorated at Step 1. In accordance to the MAT contract.

Motion: Mr. Diefenderfer
Second: Ms. Wislon

Ayes: 4
Nays: 0

Substitute Teachers - Fully Cleared

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2018-2019 school year as listed.

Diane Avery
Rory Carpenter
Dennin Ellis

Emily Farrell
James Iavarone
Kaiche Rocborough

Lisa Rust
Patrick Sarnataro
Colleen Spath

Motion: Ms. Wilson
Second: Mr. Nevins

Ayes: 4
Nays: 0

Substitute Part-Time Custodian - Philip Lipscomb

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve Philip Lipscomb to a part-time substitute custodian position for the 2018-2019 school year at the rate of \$15.00 per hour.

Motion: Mr. Nevins
Second: Ms. Jaskula

Ayes: 4
Nays: 0

Appointments

School Business Manager- Kathleen Cietek

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Kathleen Cietek to a 52 week probationary appointment to the Position of School Business Manager, effective December 14, 2018.

Motion: Ms. Jaskula
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

Employment Agreement

Employment Agreement- Kathleen Cietek

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the employment agreement by and between the Menands Union Free School District and Kathleen Cietek, for the period of February 1, 2019 to June 30, 2021.

Motion: Mr. Diefenderfer
Second: Ms. Wilson

Ayes: 4
Nays: 0

13. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Ms. Wilson

Ayes: 4

Second: Mr. Nevins

Nays: 0

14. STUDENT MATTERS

Class Size Update as of 1/2/19:

Kdg. - 47 (split)	Gr. 5 - 24
Gr. 1 - 37 (split)	Gr. 6 - 36 (split)
Gr. 2 - 31 (split)	Gr. 7 - 17
Gr. 3 - 28	<u>Gr. 8 - 38 (split)</u>
Gr. 4 - 35 (split)	Total - 293

15. SUPERINTENDENT'S COMMENTS

- Building Project- Dr. Long shared pictures of the progress that has been made with the capital project so far.
- High School Fair- Dr. Long spoke in regards to the success of the highschool fair and thanked Mrs. Vandenburg for all of her hard work that she put into it.
- Committee Updates - There was a Technology meeting earlier in the day to discuss the Smart Schools / Erate Program.
- Menands Police Department Conversation - Dr. Long will continue to gather information about SRO's. The possibility of having a SRO attend a BOE meeting in the future was discussed.

16. PRINCIPAL'S COMMENTS

- NWEA Winter Testing- Mrs. Schroeder spoke about the tests that take place in January and how it is used to access progress that has been made so far this year.
- Elks Hoop Shoot- Mrs. Schroeder said that this was a fun event that 12 students participated in and 4 will move to the 2nd round.

- Menands School PTA Wins Grant- Mrs. Schroeder congratulated the PTA for the \$1,000 Google grant that they were awarded.

17. INFORMATIONAL MATERIAL

- Next Board of Education Meeting: Monday, February 11, 2019 at 6:30pm
- 1/9/19 - Gr. 8 High School Fair - Students at 1:30pm, Parents & Students 6:30pm
- 1/17/19 - Winter Concert - at 6:30pm
- 1/21/19- Martin Luther King Jr. Day - NO SCHOOL
- 1/29/19 - Lobbying with Senator Breslin and Assemblyman Steck
- 2/10-11/19 NYSSBA Capital Conference

18. MISCELLANEOUS

Mr. Masline said that the Capital Conference is a worthwhile event to attend.

19. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

Ms. Mercado gave a reminder that the PTA is selling apparel with the school logo, they are hosting a dinner night at Chipotle where 30% the proceeds go to the PTA. Next meeting is 1/23/19 and Parents as Partners will meet on 2/6/2019.

20. MOTION TO ADJOURN PUBLIC SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Nevins

Nays: 0

BUDGET WORKSHOP

*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.