

MENANDS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
November 13, 2017

6:30p.m. - Regular Meeting
Executive Session Immediately Following

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. MEETING CALLED TO ORDER

2. MOTION TO ENTER PUBLIC SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 6:33 p.m.

3. ROLL CALL

Mr. Masline Present

Mrs. Wilson Present

Mr. Pustay Present

Mr. Nevins Present

Mr. Diefenderfer Present

4. PLEDGE OF ALLEGIANCE

5. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

6. APPROVAL OF MINUTES

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the minutes of the October 10, 2017 meeting.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

7. **BUSINESS MATTERS**

Addendum (green sheet)

Fire Hydrant & Valve Replacement Proposal - Chip Kronau Construction Equipment, Inc.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Fire Hydrant & Valve Replacement Proposal from Chip Kronau Construction Equipment, Inc. in the amount of \$19,250.00.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Discussion Items

- **Upcoming Forum** - Dr. Long spoke about the upcoming forum regarding the current school year's schedule and the impact it's had on recess. Dr. Long also thanked the PTA for their role in putting the event together.
- **Substitute Shortage** - Dr. Long addressed the local and statewide issue of substitute teacher shortages.

Business Office for Information

Enclosed for the information of the Board are copies of warrant #'s 29 & 31 Fund A and #4 Fund H for October 2017, #32 Fund A and #5 Fund H for November 2017.

Business Office for Approval

Budget Transfer - October 2017

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following budget transfer for October 2017 in the amounts of \$27,683 and \$22,199 into Special Education instructional salaries.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

Treasurer's Report

Enclosed for the Board's approval is a copy of the Treasurer's Report for the month ending October 31, 2017.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Treasurer's Report for the month ending October 31, 2017.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

District Management Response Letter

Enclosed for the Board's approval is the district's response to the Management Letter in the district external audit as completed by West & Co., CPA's for the year ended 6/30/17 which require no significant corrective actions. The financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Menands UFSD as of 6/30/17 and the respective changes in financial position and, where applicable, cash flows thereof for the then year ended in accordance with accounting principles generally accepted in the USA.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the district's response to the Management Letter items notes in our audited financial statements as of June 30, 2017.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

OCM BOCES Electric and Natural Gas Consortium

Enclosed for the information of the Board is a memo from Mrs. Cietek to Dr. Long recommending that the District continue its participation in the New York School and Municipality Energy Consortium (NYSMEC) effective May 1, 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the resolutions as attached for participation in the NYSMEC for the purchase of electricity and natural gas effective May 1, 2018 and ending no later than May 1, 2021.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Parent Transportation Contract

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached transportation contract for the 2017-2018 at the fixed rate per mile allowed by the IRS.

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 4
Nays: 0

8. POLICY

Final Reading of Policy

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon recommendation of the Policy Committee, approve the final reading of the following policy.

- a. Annual District Election and Budget Vote - #1050

Motion: Mr. Nevins
Second: Mrs. Wilson

Ayes: 4
Nays: 0

9. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mrs. Wilson
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

SUPERINTENDENT/DISTRICT GOALS

Attached is the final copy of the Superintendent/District Goals 2017-2018 for the Board's approval.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve and adopt the Superintendent/District Goals for 2018-2019 as amended.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Substitute Teachers - Fully Cleared

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2017-2018 school year.

William Coons

Brianna Cifone

Delia Ernst

Maria Haynes

Dona Ashley

Lillian Ferris

David Ames

Rebecca Brown

Morgan Brownell

Colleen Dillon

Hassan Harris-Wilcher

Pamela Hoerup

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

10. SUPERINTENDENT'S COMMENTS

- **Recent Superintendent's Conference Day** - Dr. Long spoke about the recent Superintendent's Conference Day held on November 8th. The keynote speaker was Kyle Belikopitsky of the National PTA, a speaker from the Center of Autism presented as well.
- **Federal Tax Plan**
- **Conversations with Phil Steck's office regarding hurricane disaster victims and relocations.**
- **Board Recognition** - Dr. Long presented the Board Members with a certificate of recognition and a proclamation from the Governor.

11. PRINCIPAL'S COMMENTS

- **Red Ribbon Week** - Mrs. Schroeder thanked Mrs. Bettinger and the middle school students for organizing another successful event.
- **Pumpkin Book Contest** - Mrs. Schroeder congratulated all participants and thanked Mrs. Ford for organizing the event. There were a record breaking 77 pumpkins in this year's contest.
- **Scholastic Book Fair** - Was held during the week.
- **Parent-Teacher Conferences** - Will be held on 11/22 and 12/11. Both are early release days.
- **Turkey Trot** - To be held on 11/22 with a rain date of 11/29.

- **PTA Update** - Mrs. Schroeder thanked the volunteers that helped with recent events and the Internet Safety presentation put on by the Town of Colonie PD.

12. **BOARD COMMUNICATIONS**

Enclosed for the Board is a letter from Diana Prauss, Menands Library Board Member.

13. **MISCELLANEOUS**

- Mr. Nevins spoke of a conference he will be attending at the State Ed. Department, "Pathways in Technology." He also spoke of the opportunity to attend the NYSSBA Annual Conference and the PTA's Spooky Bingo Night.
- Mr. Pustay congratulated both the Menands School Soccer Team, X-Country Team and their coaches for a great season.
- Mr. Masline thanked the PTA for their collaborative efforts with the school on the Public Forum regarding scheduling changes. Mr. Masline also advised the Board about an upcoming webinar through NYSSBA and also thanked the District for the opportunity to attend the NYSSBA Conference in October in which he was able to attend several workshops, have a conversation with the commissioner and participate as a voting delegate at the event.
- Mrs. Wilson also thanked the District for the opportunity to attend October's NYSSBA conference.

14. **INFORMATIONAL MATERIAL**

PTA Public Forum - Wednesday, November 15th at 6:00p.m.

Turkey Trot/Parent-Teacher Conferences - November 22nd - **EARLY RELEASE 11:20a.m.**

Thanksgiving Holiday - November 23-24 - **NO SCHOOL**

Citizen/Scholar/Honor Roll Assembly - November 30th at 10:00a.m.

Next Board of Education Meeting: Monday, December 11, 2017 at 6:30p.m.

15. **PUBLIC COMMENT**

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below.

16. MOTION TO ENTER INTO EXECUTIVE SESSION

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- ☐ Matters which will imperil the public safety if disclosed.
- ☐ Any matter that may disclose the identity of a law enforcement agent or informer.
- ☐ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- ☐ Discussion involving proposed, pending, or current litigation.
- ☒ Collective negotiations pursuant to Article 14 of the Civil Service Law.
- ☒ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- ☐ The preparation, grading, or administration of exams.
- ☐ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 7:18pm

17. MOTION TO RE-ENTER PUBLIC SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 8:18pm

18. MOTION TO ADJOURN

*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Time: 8:19pm