

MENANDS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
October 10, 2017

6:30 p.m. - Public Session
Executive Session if Necessary Following the Meeting

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks if individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. MEETING CALLED TO ORDER

2. MOTION TO ENTER INTO PUBLIC SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 6:31 p.m.

3. ROLL CALL

Mr. Masline Present

Mr. Pustay Present

Mr. Nevins Present

Mr. Diefenderfer Present

Mrs. Wilson Present

4. PLEDGE OF ALLEGIANCE

5. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

6. APPROVAL OF MINUTES

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the minutes of the September 11, 2017 meeting.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

7. BUSINESS MATTERS

Discussion Items

- **Presentation from Jennifer Cannavo on Responsive Classroom** - Mrs. Cannavo presented to the Board on Responsive Classroom and opened it up for questions.
- **District WebPage** - Dr. Long met with BOCES in regards to District website and social media options. Dr. Long mentioned a parent survey for input on what is looked at the most on the current website and what types of social media is most commonly used.

Business Office for Information

Enclosed for the information of the Board are copies of warrant #'s 16 Fund A for the month of August 2017, 3 Fund H, 20 Fund A, 18 Fund A, 1 Fund EC, 23 Fund A for the month of September 2017 and 22 Fund A for the month of October 2017.

Business Office for Approval

Budget Transfer - September 2017

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the enclosed Budget Transfer from September 2017 in the amount of \$24,870.00.

Motion: Mr. Diefender

Ayes: 4

Second: Mr. Pustay

Nays: 0

Treasurer's Report

Enclosed for the Board's approval are copies of the September 2017 Treasurer's Reports.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the September 2017 Treasurer's Reports.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

2016-2017 Audit Presentation

Ms. Amy Pedrick from West & Co., CPAs, met with the Audit Committee on September 19th to provide an overview of the annual external audit report for the year ending June 30, 2017. Enclosed for the Board is a copy of the audit.

It is the recommendation of the Audit Committee that the Board of Education accept the 2016-2017 district external audit as completed by West & Co., CPA's.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the 2016-2017 district external audit as completed by West & Co., CPA's.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

2017-2018 Safety Plan

School Districts must update, and Boards of Education must annually approve District Safety Plans. Mrs. Schroeder has updated the plan to reflect current information and it is Dr. Long's recommendation that the Board approve it.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the 2017-2018 District Safety Plan as recommended by the Superintendent.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

8. POLICY

Second Reading of Policy

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon recommendation of the Policy Committee, approve the second of the following policy.

- a. Annual District Election and Budget Vote - #1050

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Final Reading of Policies

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon recommendation of the Policy Committee, approve the final reading of the following policies.

- a. Equal Opportunity and Nondiscrimination- #0100

- b. Sexual Harrassment- #0110
- c. HIV/AIDS - #0150

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 4
Nays: 0

9. PERSONNEL MATTERS

Resignation - Blair Place, Substitute Teaching Assistant

Enclosed is a letter from Ms. Place dated October 6, 2017, resigning from her position of Substitute Teaching Assistant effective September 29, 2017.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept Ms. Place's letter of resignation effective September 29, 2017.

Motion: Mr. Nevins
Second: Mrs. Wilson

Ayes: 4
Nays: 0

Retirement - Scott Losee, Head Custodian

Enclosed is a letter from Mr. Losee dated October 3, 2017, retiring from his position of Head Custodian effective December 29, 2017.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept Mr. Losee's letter of retirement effective December 29, 2017.

Motion: Mrs. Wilson
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

Appointments

School Physician - Robert J. Paeglow II, M.D

School Physician: Robert J. Paeglow II, M.D., to serve as School District Physician beginning October, 11, 2017 through June 30, 2018 with an annual contract of \$1000.00 per year.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Robert J. Paeglow II, M.D., to serve as School District Physician beginning October, 11, 2017 through June 30, 2018 with an annual contract of \$1000.00 per year.

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 4
Nays: 0

Substitute Part-Time Custodian - Garrett Craft

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve Garrett Craft to a part-time custodian substitute position pending fingerprint clearance, for the 2017-2018 school year at the Board approved rate from the July 17, 2017 reorganizational meeting.

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 4
Nays: 0

10. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mr. Nevins
Second: Mrs. Wilson

Ayes: 4
Nays: 0

Substitute Teachers - Fully Cleared

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2017-2018 school year.

Lauren Allen	Catherine Heeran	Rhonda Jensen
Michael Sloman	Nathan Chin	Zachary Cohen
Anthony Gerace	Huseyn Karkus	Theresa McTague
Kristen Reinhardt	Arti Bhoge	Tricia Leavens
Megan McGillycuddy	Airaj Ahmadzal	Joyceisa Garrison
Alicia Gonzalez	Jessica Malone	Taylor Pangman
Christopher Edwards	Leroy Johnson	Sharon Kennedy
Virginia McQuade	Veronica Soeller	Griffin Thoams

Motion: Mrs. Wilson
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

11. STUDENT MATTERS

Class Size Update as of 10/3/2017:

Kdg. - 34 (split)	Gr. 5 - 30 (split)
Gr. 1 - 34 (split)	Gr. 6 - 23
Gr. 2 - 20	Gr. 7 - 41 (split)

Gr. 3 - 32 (split)	<u>Gr. 8 - 24</u>
Gr. 4 - 25	Total - 263

12. SUPERINTENDENT'S COMMENTS

- **Athletic Updates**

- **Cross Country and Soccer Teams** - Dr. Long congratulated Mr. Blanchet and Mr. Herrmann for their work with the Cross Country and Soccer Teams. They've had a great season so far. Menands is the only District willing to host the cross country meets in the league. Dr. Long also mentioned the great school community turnout for the first Menands School soccer game that was played under the lights at Siena College.
- **Recent Regents Action and Conversations with our High Schools** - Dr. Long spoke about the Athletic Placement Process (APP) for 7th and 8th grade students. To date there has been no direction from the State Education Department on the process for Menands.

- **Congratulations**

- **Local Ranking of Middle School and Elementary School** - Dr Long spoke of the recent rankings of the school district which were posted on the school website. Mr. Masline gave accolades to the District's students and staff for this achievement.
- **Mrs. Testo's Statewide Recognition** - Dr. Long congratulated Mrs. Testo on being chosen as the 2017 Art Educator of the year for region 6. Mrs. Testo will be receiving her recognition award on November 19th.

13. PRINCIPAL'S COMMENTS

- **Local Assessments** - Mrs. Schroeder reported that middle school Math/ELA assessments are done. Results are being analyzed to see if additional support services are needed for students.
- **Parents' Night** - Mrs. Schroeder thanked the parents who attended Parent's Night, it was very well attended.
- **Red Ribbon Week** - Mrs. Schroeder thanked Mrs. Bettinger for organizing the upcoming event which focuses on drug awareness.
- **Menands Fire Company Open House** - Mrs. Schroeder thanked the MFD for another successful Open House. The event was well attended and enjoyed by all.
- **PTA Update** - Mrs. Schroeder encouraged enrollment to the PTA. Currently there are 60 members and counting. Mrs. Schroeder thanks Kathy Boulet for her organization of the Yankee Candle Fundraiser. The first PTA meeting of the school year will be held on October 17th at 6:30pm and Family Fun Night will held the evening of Friday, October 20th.

14. MISCELLANEOUS

The Clerk read a card of thanks from the Menands Soccer Team to the “anonymous” for their contribution made towards the game played at Siena College under the lights on October 6th.

15. INFORMATIONAL MATERIAL

- Superintendent’s Conference Day - Tuesday, November 7th - **No School**
- Gr. K-5 Dance - Thursday, November 9th from 5:30-7:30 p.m.
- Veteran’s Day - Friday, November 10th - **No School**
- Next Board of Education Meeting - Monday, November 13th at 6:30 p.m.
- Turkey Trot - November 22nd (**Early Release 11:20 a.m.**/Parent-Teacher Conferences)
- Thanksgiving Holiday Recess - November 23rd-24th
- Citizen/Scholar/Honor Roll Assembly - November 20th at 10:00 a.m.

16. PUBLIC COMMENT

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Menands School parents, Marcia Goddard, Vanessa Mercado, Johanna Clarke, Courtney Jaskula and resident Daniella Churchill expressed their concerns over the change in the recess/lunch schedule for this school year. Dr. Long and the Board responded.

17. MOTION TO ENTER INTO EXECUTIVE SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 7:43 p.m.

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- ☐ Matters which will imperil the public safety if disclosed.
- ☐ Any matter that may disclose the identity of a law enforcement agent or informer.
- ☐ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- ☐ Discussion involving proposed, pending, or current litigation.
- ☒ Collective negotiations pursuant to Article 14 of the Civil Service Law.

- ☐ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- ☐ The preparation, grading, or administration of exams.
- ☐ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

18. MOTION TO RE-ENTER PUBLIC SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 8:19 p.m.

17. MOTION TO ADJOURN

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 8:20 p.m.

Respectfully submitted,

Aileen Nicoll
District Clerk

*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.