

MENANDS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
July 13, 2017

6:20 p.m. - Executive Session

6:30 p.m. – Reorganizational Meeting

Regular Board Meeting Immediately Following

It is anticipated that the Board will move into Executive Session after the regular meeting

*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below.
The meeting will reconvene at 6:30 p.m. for the Reorganizational Meeting which will be followed the regular Board of Education Meeting.
There will be no action or discussion other than a motion to go into Executive Session at 6:20 p.m.

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. MEETING CALLED TO ORDER

2. MOTION TO ENTER INTO EXECUTIVE SESSION

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 6:20 p.m.

3. **MOTION TO ADJOURN EXECUTIVE SESSION**

Motion: Mrs. Wilson

Second: Mr. Diefenderfer

Ayes: 4

Nays: 0

Time: 6:30 p.m.

4. **MOTION TO ENTER INTO PUBLIC SESSION**

Motion: Mrs. Wilson

Second: Mr. Diefenderfer

Ayes: 4

Nays: 0

Time: 6:31 p.m.

Annual Reorganizational Meeting

5. **ROLL CALL**

Mr. Masline Present

Mrs. Wilson Present

Mr. Pustay Present

Mr. Nevins Present

Mr. Diefenderfer Present

6. **PLEDGE OF ALLEGIANCE**

7. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

8. **APPROVAL OF MINUTES**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free school District accept the minutes of the June 12, 2017 meeting.

Motion: Mr. Nevins

Second: Mrs. Wilson

Ayes: 4

Nays: 0

9. **BUSINESS MATTERS**

Business Office for Information

Enclosed for the information of the Board are copies of warrants #'s 140, 146, 144 all Fund A, 3 Fund H, 50 Fund EC, 145 & 142 Fund A all for the month of June 2017.

Business Office for Approval

Appointment of Guercio & Guercio, LLP for the period July 14, 2017 through June 30, 2018

It is the recommendation of District Superintendent, Dr. Maureen Long that Board of Education of the Menands UFSD approve the appointment of Guercio & Guercio, LLP as attorneys for the school district for the period July 14, 2017 through June 30, 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the appointment of Guercio & Guercio, LLP as attorneys for the school district for the period July 14, 2017 through June 30, 2018.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

2017-2018 Intermunicipal Agreement-(Gr. 9-12 Educational Services) North Colonie Central School District

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the intermunicipal agreement between Menands UFSD and the North Colonie Central School District for students in grades 9-12 for the 2017-2018 school year.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

2017-2018 Intermunicipal Agreement - (Gr. 9-12 Educational Services)South Colonie Central School District

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the intermunicipal agreement between Menands UFSD and the South Colonie Central School District for students in grades 9-12 for the 2017-2018 school year.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

2017-2018 Intermunicipal Agreement (Technology Services)- South Colonie Central School District

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the intermunicipal agreement for technology services between Menands UFSD and the South Colonie Central School District for the 2017-2018 school year.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

Durham School Services Contract Extension

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached contract between Menands School and Durham School Services at a minimal increase from September 6, 2017 through June 30, 2018.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Star & Strand Transportation Contract Extension

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached contract between Menands School and Star & Strand Transportation at a minimal increase from September 6, 2017 through June 30, 2018.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Star & Strand Transportation Contract Extension - Summer Transportation

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached summer transportation contract between Menands School and Star & Strand Transportation from July 3, 2017 through August 18, 2017.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

West and Company - Agreement Extension for Auditing Services

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the agreement extension between Menands School and West & Company for auditing services from July 1, 2017 through June 30, 2018.

Motion: Mr. Nevins

Ayes: 4

Second: Mr. Wilson

Nays: 0

Free and Reduced Lunch Program

Enclosed for the information of the Board is the Policy Statement for Free and Reduced Price Meals Program.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve district participation in the free and reduced lunch program and adopts the family eligibility criteria to assist in determining eligibility for the 2017-2018 school year.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

BOCES Cooperative Bidding and Purchasing

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District adopt the BOCES cooperative bidding contract and food and cafeteria supplies cooperative bidding resolutions for the 2017-2018 school year.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Adirondack Trust Insurance Contract Renewal

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the contract renewal with Adirondack Trust Insurance for the 2017-2018 school year.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

Preliminary AS-7 Contract for 2017-2018 Services

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached Preliminary AS-7 Contract for 2017-2018 Services.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

Final AS-7 Contract for 2016-2017 Services

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached Final AS-7 Contract for 2016-2017 Services.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Disposal of Items

Superintendent's Recommendation: That the Board of Education in accordance with district policy 6900 authorize the disposition of various obsolete items which cease to be of use to the district. A list of items is attached.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the disposal of the obsolete items which cease to be of use to the district.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

10. PERSONNEL MATTERS

Appointments

English Teacher - Kristen Joyce

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby appoint Kristen Joyce to a 1.0 FTE in the English tenure area to a 4 year probationary position commencing September 1, 2017 through June 30, 2021 on MS Step 3 of the 2017-2018 salary schedule with the Menands Association of Teachers.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

Elementary Education Teacher - Katie Nersesian

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby appoint Katie Nersesian as a 1.0 FTE in the Elementary Education tenure area to a 4 year probationary position commencing September 1, 2017 through June 30, 2021 on MS Step 2 of the 2017-2018 salary schedule with the Menands Association of Teachers. Katie's primary responsibilities will be Elementary Spanish.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

Education of Children with Handicapping Conditions - Education of Speech and Hearing Handicapped Children - Heather Aragona

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby appoint Heather Aragona as a 1.0 FTE in the Education of Children with Handicapping Conditions - Education of Speech and Hearing Handicapped Children tenure area to a 4 year probationary position commencing September 1, 2017 through June 30, 2021 on MS Step 3 of the 2017-2018 salary schedule with the Menands Association of Teachers.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Teaching Assistant Position - Gina Slyer

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby appoint Gina Slyer who is certified as a Level 3 Teaching Assistant as a full time teaching assistant position tenure area to a 4 year probationary position commencing September 1, 2017 through June 30, 2021 as a New Hire holding a Bachelor's degree as indicated in the Teaching Assistant salary schedule.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Teaching Assistant Position - Suzanne Morris

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby appoint Suzanne Morris who is certified as a Level 3 Teaching Assistant as a full time teaching assistant position tenure area to a 4 year probationary position commencing September 1, 2017 through June 30, 2021 as a New Hire holding an Associate's degree as indicated in the Teaching Assistant salary schedule.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

Teaching Assistant Position - Michele Ervin

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby appoint Michele Ervin who is certified as a Teacher as a full time teaching assistant position tenure area to a 4 year probationary position commencing September 1, 2017 through June 30, 2021 as a New Hire holding a Master's degree as indicated in the Teaching Assistant salary schedule.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

School Psychologist .4 – Amy Abatto

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Amy Abatto to a .4 FTE position as school psychologist on an annual renewable contract at MS step 13 as per the current salary schedule with the Menands Association of Teachers effective September 1, 2017 through June 30, 2018.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Clerical: Leslie Carolus
Jean Riviello
Catherine Mattice

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0

11. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mr. Diefenderfer Ayes: 4
Second: Mr. Pustay Nays: 0

Substitute Teachers - Fully Cleared and Substitute Teachers – BOCES

| | | |
|-------------------|-----------------|-------------------|
| Bonnie Bosquet | Cassidy Bruen | Shannon Gethard |
| Thomas Joyce | Laura Mortin | Ricki Mulvihill |
| Michael Rooney | Stacey Rutter | Allison Wimmer |
| James Zianamdanis | Kristin Higgins | Allison Kallstrom |

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2017-2018 school year and re-appoint all substitute teachers for the 2017-2018 school year who were previously appointed through 6/30/17.

Motion: Mr. Pustay Ayes: 4
Second: Mr. Nevins Nays: 0

2017-2018 Special Education Shared Services Agreement – North Colonie School District

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Special Education Shared Services Agreement between Menands School and the North Colonie School District from July 1, 2017 to June 23, 2018 per the attached contract.

Motion: Mr. Nevins Nays: 0
Second: Mrs. Wilson Ayes: 4

2017-2018 Agreement for Services - Wildwood School (Extended School Year Program “ESY” and Regular School Year Program “RSY”)

Enclosed for the Board are copies of the Agreement for Services contracts from the Wildwood School for one student attending both the Extended School Year Program And the Regular School Year Program at the Wildwood School.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve Agreement for Services contracts from the Wildwood School for one student attending both the Extended School Year Program And the Regular School Year Program at the Wildwood School.

Motion: Mrs. Wilson

Nays: 0

Second: Mr. Diefenderfer

Ayes: 4

2017-2018 Pay Rates

Amended Non-Instructional Salary Schedule

Enclosed is the *amended* Non-Instructional Salary Schedule for the 2017-2018 school year.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the *amended* 2017-2018 Non-Instructional Salary Schedule.

Motion: Mr. Diefenderfer

Nays: 0

Second: Mr. Pustay

Ayes: 4

School Nurse Substitute Compensation

Dr. Long recommends that the Board set the school nurse substitute pay rate at \$100.00 per day for the 2017-2018 school year.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the school nurse substitute pay rate at \$100.00 per day for the 2017-2018 school year.

Motion: Mr. Pustay

Nays: 0

Second: Mr. Nevins

Ayes: 4

Grade 8 Trip to Camp Chingachgook

Enclosed is a letter from Mrs. Bettinger and Mr. Herrmann requesting permission for the eighth grade to attend camp Chingachgook on Lake George from September 11 through September 13, 2017.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the eighth grade to attend camp Chingachgook on Lake George from September 11 through September 13, 2017.

Motion: Mr. Nevins

Nays: 0

Second: Mrs. Wilson

Ayes: 4

12. STUDENT MATTERS

The total estimated enrollment for the 2017-2018 school year to date is 250.

13. SUPERINTENDENT'S COMMENTS

- **Gift of American Flag from Jodi Habbinger (Menands resident and service member of the Air National Guard)** - Dr. Long thanked Menands Jodi Habbinger for the gift of an American Flag, which was flown on 3 different carriers over 3 missions. The Flag will proudly be displayed in the school.
- **Infrastructure Update** - Dr. Long spoke about the upgrade of the school servers and the installation of a new phone system. Dr. Long also thanked the South Colonie District employees for their help with tech support.

14. INFORMATIONAL MATERIAL

- Next Board Meeting: August 14, 2017 at 6:30 p.m.

15. MISCELLANEOUS

Mr. Pustay congratulated the Class of 2017 and commended those graduates who spoke at the ceremony on a job well done. Mrs. Wilson welcomed and congratulated the new hires and returning hires.

16. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

Mrs. Schroeder introduced the new members of the PTA Board. She also informed the Board about the upcoming "Meet & Greet" for incoming kindergarten students and their families.

17. MOTION TO ENTER INTO EXECUTIVE SESSION

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Motion: Mrs. Wilson

Nays: 0

Second: Mr. Diefenderfer

Ayes: 4

Time: 7:27p.m.

18. MOTION TO ADJOURN EXECUTIVE SESSION

Motion: Mrs. Wilson

Nays: 0

Second: Mr. Diefenderfer

Ayes: 4

Time: 8:47p.m.

19. MOTION TO RE-ENTER PUBLIC SESSION

Motion: Mrs. Wilson

Nays: 0

Second: Mr. Diefenderfer

Ayes: 4

Time: 8:48p.m.

20. MOTION TO ADJOURN

Motion: Mrs. Wilson

Nays: 0

Second: Mr. Diefenderfer

Ayes: 4

Time: 8:49p.m.

Respectfully Submitted,

Aileen Nicoll
District Clerk

* All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.