

MENANDS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
July 9, 2018

6:15 p.m. – Executive Session

Reorganizational Meeting & Regular Board Meeting Immediately Following

*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below.

The meeting will reconvene with the Reorganizational meeting followed by the Regular Meeting after Executive Session.

There will be no action or discussion other than a motion to go into Executive Session at 6:15 p.m.

**A Board member will participate via video conference from the location:*

Aulani Disney Resort
92-1185 Ali'inui Dr, Kapolei, HI 96707

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. **MEETING CALLED TO ORDER**

2. **MOTION TO ENTER INTO PUBLIC SESSION**

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 6:15pm

3. **MOTION TO ENTER INTO EXECUTIVE SESSION**

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 4
Nays: 0

10. BUSINESS MATTERS

Business Office for Information

Enclosed for the information of the Board are copies of warrants #'s 7 Fund EC -A/P: Extra Curr, 12 Fund H A/P: Capital, 74 Fund A - A/P Multi Fund and 75 Fund A - Retiree Buyouts Pay #2 all for the month of June 2018. Also enclosed for the Board are copies of warrant #'s 81 Fund A Multi Fund, 13 Fund H Extra Curricular and 79 Fund A Multi Fund also for the month of June 2018.

Business Office for Approval

Capital Project - Underground (UG) Utilities Relocation Contract

Representatives from CSArch gave an update on the Underground (UG) Utilities Relocation Contract. And answered questions from the Board.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District award the Underground (UG) Utilities Contract No. 1 (UC) to Gallo Construction Corp., of Watervliet, NY for the Base Bid of \$196,640.

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 4
Nays: 0

2018-2019 Intermunicipal Agreement-(Gr. 9-12 Educational Services) North Colonie Central School District

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the intermunicipal agreement between Menands UFSD and the North Colonie Central School District for students in grades 9-12 for the 2018-2019 school year.

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 4
Nays: 0

2018-2019 Intermunicipal Agreement - (Gr. 9-12 Educational Services)South Colonie Central School District

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the intermunicipal agreement between Menands UFSD and the

South Colonie Central School District for students in grades 9-12 for the 2018-2018 school year.

Motion: Mr. Nevins
Second: Mrs. Wilson

Ayes: 4
Nays: 0

2018-2019 Intermunicipal Agreement (Technology Services)- South Colonie Central School District

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the intermunicipal agreement for technology services between Menands UFSD and the South Colonie Central School District for the 2018-2018 school year.

Motion: Mrs. Wilson
Second: Mr. Diefenderfer

Ayes: 4
Nays: 0

Durham School Services Contract Extension

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached contract between Menands School and Durham School Services at CPI from September 6, 2018 through June 30, 2019.

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 4
Nays: 0

Star & Strand Transportation Contract Extension

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached contract between Menands School and Star & Strand Transportation at CPI from September 6, 2018 through June 30, 2019.

Motion: Mr. Pustay
Second: Mr. Nevins

Ayes: 4
Nays: 0

Star & Strand Transportation Contract Extension - Summer Transportation

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached summer transportation contract between Menands School and Star & Strand Transportation from July 3, 2018 through August 18, 2018.

Motion: Mr. Nevins
Second: Mrs. Wilson

Ayes: 4
Nays: 0

Free and Reduced Lunch Program

Enclosed for the information of the Board is the Policy Statement for Free and Reduced Price Meals Program.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve district participation in the free and reduced lunch program and adopts the family eligibility criteria to assist in determining eligibility for the 2018-2019 school year.

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0

Lunch Program Meal Cost Increase

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the increase of school lunches by 10 cents increasing the cost to \$2.35 per school lunch. *The cost of breakfast will remain the same at \$1.50.*

Motion: Mr. Diefenderfer Ayes: 4
Second: Mr. Pustay Nays: 0

BOCES Cooperative Bidding and Purchasing

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District adopt the BOCES cooperative bidding contract and food and cafeteria supplies cooperative bidding resolutions for the 2018-2019 school year.

Motion: Mr. Pustay Ayes: 4
Second: Mr. Nevins Nays: 0

Adirondack Trust Insurance Contract Renewal

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the contract renewal with Adirondack Trust Insurance for the 2018-2019 school year.

Motion: Mr. Nevins Ayes: 4
Second: Mrs. Wilson Nays: 0

Disposal of Items

Superintendent's Recommendation: That the Board of Education in accordance with district policy 6900 authorize the disposition of a piano which ceases to be of use to the district.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the disposal of a piano which ceases to be of use to the district.

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0

Preliminary AS-7 Contract for 2018-2019 Services

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached Preliminary AS-7 Contract for 2018-2019 Services.

Motion: Mr. Diefenderfer Ayes: 4
Second: Mr. Pustay Nays: 0

Final AS-7 Contract for 2017-2018 Services

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached Final AS-7 Contract for 2017-2018 Services.

Motion: Mr. Pustay Ayes: 4
Second: Mrs. Wilson Nays: 0

11. PERSONNEL MATTERS

Authorization

Amendment to Employment Agreement - Dr. Maureen Long, Superintendent of Schools

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the amendment of the Employment Agreement by and between the Menands Union Free School District and Dr. Maureen Long, Superintendent of Schools, per attached Addendum, dated July 9, 2018.

Motion: Mr. Nevins Ayes: 4
Second: Mrs. Wilson Nays: 0

Appointments

Business Office Support Staff Substitute - Sharleen Schaffer

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint Sharleen Schaffer as a Business Office Support Staff Substitute on an as needed basis for the 2018-2019 school year retroactive to July 1, 2018.

Motion: Mrs. Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0

Substitute Cafeteria/Lunch Monitors, Nurses, Custodians and Clerical

Resolution BE IT RESOLVED that the following individuals be appointed for the 2018-2019 school year:

Substitute Cafeteria: Juliet VanKampen Jacqueline Groves-Spencer
Sabrina Calderon Daniel Carroll

Lunch Monitors: Pamela Sharpe Catherine Mattice
Jacqueline Groves-Spencer Daniel Carroll
Sabrina Calderon

Substitute Custodians: Calvin R. Chapman
Dan Carroll
Sabrina Calderon

Substitute Nurses: Selma Crump Barbara Weidman
Eileen McBain

Clerical: Leslie Carolus
Jean Riviello
Catherine Mattice
Sabrina Calderon

Motion: Mr. Diefenderfer Ayes: 4
Second: Mr. Pustay Nays: 0

12. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mr. Pustay Ayes: 4
Second: Mr. Nevins Nays: 0

Substitute Teachers - Fully Cleared and Substitute Teachers – BOCES

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the re-appointment of all substitute teachers for the 2018-2019 school year who were previously appointed through 6/30/18.

Motion: Mr. Nevins Ayes: 4

Second: Mrs. Wilson

Nays: 0

School Nurse Substitute Compensation

Dr. Long recommends that the Board set the school nurse substitute pay rate at \$100.00 per day.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the school nurse substitute pay rate at \$100.00 per day.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

East Greenbush Special Education Services Contract- 2018-2019 Extended School Year Program

Enclosed for the Board are copies of the 2018-2019 Special Education Services Contract from the East Greenbush Central School District for 4 students attending the extended school year program in the amount of \$11,972. (\$2,993 per student)

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the 2018-2019 Special Education Services Contract from the East Greenbush Central School District for the extended school year program in the amount of \$11,972.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Grade 8 Trip to Camp Chingachgook

Enclosed is a letter from Mrs. Bettinger and Mr. Herrmann requesting permission for the eighth grade to attend camp Chingachgook on Lake George from September 11 through September 13, 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the eighth grade to attend camp Chingachgook on Lake George from September 11 through September 13, 2018.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

13. STUDENT MATTERS

The total estimated enrollment for the 2018-2019 school year to date is 275 (this includes

confirmed students for the incoming Kindergarten class).

14. SUPERINTENDENT'S COMMENTS

- **Building Project Information and Updates** - Dr. Long updated the Board on the Building Project and anticipated timelines.
- **Summer Work** - Dr. Long thanked both the maintenance and clerical staff for the work done over the summer.

15. PRINCIPAL'S COMMENTS

- **Summer Institute** - Mrs. Schroeder spoke in regards to the Summer Institute which supports reading, writing and math for the students attending. This year's theme is "Libraries Rock."

16. INFORMATIONAL MATERIAL

- Summer Institute begins July 9th
- Kindergarten Warm Up Week begins July 30th
- Next Board of Education Meeting - August 13th at 6:30 p.m.

17. MISCELLANEOUS

Mr. Nevins expressed his appreciation for the Kindergarten Warm up Week as a good introduction to new families and students.

Mr. Pustay congratulated the Class of 2018 and commended the student speakers.

Mr. Masline asked all Board members who will be attending the NYSSBA Annual Convention to let the District Clerk know. Mr. Masline also asked the Board members to work on the Superintendent's Evaluation and spoke of the Physical Education Task Force Committee he has been chosen to serve on. The kick off meeting will be August 6-7 and is a 2 year effort.

18. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

Any Board of Education member may choose to enter into Executive Session at this time if necessary.

19. MOTION TO ADJOURN

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 7:20pm

Respectfully Submitted,

District Clerk

*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.