

MENANDS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
March 12, 2018

6:00 p.m. - Regular Meeting
Budget Workshop Immediately Following

*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below.

The meeting will reconvene at 6:30 p.m. for the Public Session.

There will be no action or discussion other than a motion to go into Executive Session at 6:00 p.m.

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

1. MEETING CALLED TO ORDER

2. MOTION TO ENTER PUBLIC SESSION

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 6:00 p.m.

3. MOTION TO ENTER INTO EXECUTIVE SESSION

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
(Negotiations with the MAT)
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed

acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Motion: Mrs.Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0 Time: 6:01 p.m.

4. MOTION TO ADJOURN EXECUTIVE SESSION

Motion: Mrs.Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0 Time: 6:25 p.m.

5. MOTION TO RE-ENTER PUBLIC SESSION

Motion: Mrs.Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0 Time: 6:30 p.m.

6. ROLL CALL

Mr. Masline Present
Mrs. Wilson Present
Mr. Pustay Present
Mr. Nevins Present
Mr. Diefenderfer Present

7. PLEDGE OF ALLEGIANCE

8. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

9. APPROVAL OF MINUTES

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the minutes of the February 12, 2018 meeting.

Motion: Mrs.Wilson Ayes: 4
Second: Mr. Diefenderfer Nays: 0

10. BUSINESS MATTERS

Discussion Items

- **BOCES Communications Services** - Jessica Scheckton, Assistant Director of Communications & Adrienne Leon, Program Manager, both from Cap Region BOCES shared with the board information about BOCES Communications Services. The board had the opportunity to ask questions and the conversations will continue.
- **School Safety** - Dr. Long spoke about school safety and communications with the school community by way of the Everbridge Notification System, encouraging families to sign up to receive up to date news. Dr. Long introduced 7th and 8th grade class officers and students who presented their ideas regarding school safety to the board in conjunction with an assembly recognizing recent events regarding school place violence to take place on March 14th for middle school students. The board commended the students for taking on this endeavor. Dr. Long closed with “the silver lining to events such as these are the words of our students.”
- **Building Project Update** - Dr. Long updated the Board on the latest information involving the building project stating that things are moving along as they should.

Business Office for Information

Enclosed for the information of the Board are copies of warrant #'s 49, 50, 52, 53 and warrant # 3 Fund EC all for the for the month of February 2018.

Business Office for Approval

Budget Transfer - February 2018

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the enclosed Budget Transfer from February 2018 in the amount of \$36,667.50.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

Treasurer's Reports

Enclosed is the Treasurer's Report for the month of February 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Treasurer's Report for the month of February 2018.

Motion: Mr. Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

Disposal of Items

Superintendent's Recommendation: That the Board of Education in accordance with district policy 6900 authorize the disposition and removal from inventory of one HP Printer - inventory 00037 or T16739 and the obsolete BOCES textbooks (see enclosed list) which cease to be of use or of value to the district.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the disposal and removal from inventory of one HP Printer - inventory 00037 or T16739 and the obsolete BOCES textbooks which cease to be of use or of value to the district.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

11. POLICY

Second Reading of Policies

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon recommendation of the Policy Committee, approve the Second reading of the following policies:

- a. Homeless Children - #5151
- b. Student Wellness - #5405
- c. Alcohol and Drug Testing Drivers - #8414.5
- d. Staff Complaints and Grievances - #9140.1

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

12. PERSONNEL MATTERS

Resignation - Philip Lipscomb, Part-time Custodian

Enclosed is a letter from Mr. Lipscomb dated March 9, 2018, resigning from his position of Part-time Custodian effective March 23, 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept Mr. Lipscomb's letter of resignation effective March 23, 2018.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Pustay

Nays: 0

13. BOARD OF EDUCATION MATTERS

CSE/CPSE Recommendations

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mr.Pustay

Ayes: 4

Second: Mr. Nevins

Nays: 0

Menands UFSD/Public Library Vote & Elections - May 15, 2018 - Election Officials

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District appoint the following as Board of Registration and Election Officials for the May 15, 2018 budget vote and elections.

Lorna McCartan, Chairperson
Ruth Zabinski
Aileen Nicoll
Lisa Buoniconto

Motion: Mr.Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

Substitute Teachers - Fully Cleared

Amal Barson	Riley Arnold	Karen Dalland	Calixe Deronceriay
Ashlee Treglia	Carolyn Valada	Amy Allen	Emily Callman
Courtney Jaskula	Donna Cymerman	Saba Malik	Rachael Crawford
Jennifer Kirchherr	Michaelyn O'Hearn	Tecia Pitterson	Jessica Porter

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2017-2018 school year.

Motion: Mrs.Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

14. STUDENT MATTERS

Class Trip Request - Grade 8

Enclosed for the Board is a letter from 8th grade Class Advisor, Mrs. Agnese Andrews, requesting permission for the 8th grade to go on a class trip to Boston, Massachusetts on Wednesday, May 30, 2018.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the request of the 8th grade Class Officer Advisor to go on a class trip to Boston, Massachusetts on May 30, 2018.

Motion: Mr. Diefenderfer
Second: Mr. Pustay

Ayes: 4
Nays: 0

Class Size Update as of 3/6/18:

Kdg. - 38 (split)	Gr. 5 - 31 (split)
Gr. 1 - 35 (split)	Gr. 6 - 24
Gr. 2 - 24	Gr. 7 - 42 (split)
Gr. 3 - 35 (split)	<u>Gr. 8 - 25</u>
Gr. 4 - 25	Total - 279

15. SUPERINTENDENT'S COMMENTS

- **Professional Development** - Dr. Long spoke about the CASDA Winter Institute session she attended where she was asked to be on a panel of four to speak to new superintendents.
- **Upcoming Conference Day** - The next Superintendent's Conference DAY will be held on March 29th. Topics will include further discussions on school safety and lockdowns with a presentation by a NYS Trooper/School Community Outreach Coordinator.
- **Calendar 2018-2019** - Dr. Long addressed the BOCES 2018-2019 calendar which the District typically follows. Further meetings will be had with the MAT, Regents Class Teachers and the Graduation Committee prior to adopting our 2018-2019 calendar.
- **Work with PTA - "Parents as Partners" Series** - The first meeting of the "Parents as Partners" series will take place at the school on March 14th at 6:30p.m. Among the topics to be discussed are the changes to the NYS Assessments students will be taking in the coming weeks.

16. PRINCIPAL'S COMMENTS

- **Parent-Teacher Conferences** - Parent-Teacher Conferences will be held on March 22nd. This round of conferences is by "invitation only" although parents may always request conferences with their child's teachers.
- **Drama Club Production** - The Drama Club production of "Alice in Wonderland" will have 3 performances: a dress rehearsal for students and staff on Friday, March 22nd, and 2 community performances on March 23rd at 6:30p.m. and March 24th at 2:30p.m.
- **NYS Assessments** - Common Core ELA Assessments will take place April 11th and 12th. This is a reduction in exam days from 3 to 2.
- **PTA Updates** - Mrs. Schroeder thanked Jennifer Wilson for chairing another successful Cultural Celebration event. Mrs. Schroeder also thanked the committee members, students, families and staff members.

17. INFORMATIONAL MATERIAL

- 3rd Trimester Sports/Clubs Begin - March 12th
- Drama Club Tech Week - March 19-22
- EARLY RELEASE - 11:20 a.m. /Parent-Teacher Conferences - March 22nd
- Drama Club Community Productions - March 23rd at 6:00 p.m. and March 24th at 2:30 p.m.
- No School - March 29th Superintendent's Conference Day
- Spring Recess March 30 - April 6th (*classes resume April 9th*)

18. MISCELLANEOUS

- Mr. Nevins thanked Mrs. Wilson for her work on the Cultural Celebration which showcases our school's diversity and brings our community together. Mr. Nevins also informed the board of some grant opportunities available to schools through the Department of Homeland Security.
- Mr. Masline also thanked all involved with the organization of another successful Cultural Celebration event. Mr. Masline encouraged those in attendance to complete the Village of Menands Community survey "Village Vision: Comprehensive Plan" that recently went out. It can be found on the Village of Menands website as well as the Village's Facebook page.
- Mrs. Wilson thanked everyone involved in making the Cultural Celebration a huge success once again. She also thanked the student performers and MC's as they did a great job.
- Mr. Diefenderfer thanked everyone for another great night at the Cultural Celebration.

19. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

- Menands School parent Lisa Neuman spoke to the Board in regards to bring back a Robotics club to the school. Ms. Neuman will send Mrs. Schroeder more information on the topic.
- Menands School parents Christy Johnston and Lisa Buoniconto expressed how proud they were of our 7th and 8th grade students who came to the board meeting to present their ideas on having a "Walk In" on the morning of March 14th in acknowledgment of the innocent victims succumbed by school violence that has recently occurred across the nation.

20. MOTION TO ADJOURN

*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

Time: 7:44p.m.

Budget Workshop immediately followed the regular board meeting

**Respectfully Submitted,
Aileen Nicoll, District Clerk**

