

MENANDS UNION FREE SCHOOL DISTRICT  
**BOARD OF EDUCATION**  
Minutes  
November 13, 2018

**5:45 p.m.-Executive Session**  
**6:30 p.m. - Regular Meeting**

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

**1. MEETING CALLED TO ORDER**

**2. MOTION TO ENTER PUBLIC SESSION**

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

**3. MOTION TO ENTER INTO EXECUTIVE SESSION**

The Board of Education may enter into Executive Session for the reason(s) indicated below as specified:

- Matters which will imperil the public safety if disclosed.
- Any matter that may disclose the identity of a law enforcement agent or informer.
- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would

substantially affect the value of these thing

4. **MOTION TO ADJOURN EXECUTIVE SESSION**

Motion: Mrs. Wilson Ayes: 4  
Second: Mr. Diefenderfer Nays: 0

5. **MOTION TO RE-ENTER PUBLIC SESSION**

Motion: Mrs. Wilson Ayes: 4  
Second: Mr. Diefenderfer Nays: 0 **Time: 6:37**

6. **ROLL CALL**

Mr. Pustay	<u>Not Present</u>
Mr. Nevins	<u>Present</u>
Mr. Masline	<u>Present</u>
Mrs. Wilson	<u>Present</u>
Mr. Diefenderfer	<u>Present</u>

7. **PLEDGE OF ALLEGIANCE**

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

Just a reminder for those members of the public in attendance. This is one of two opportunities afforded members of the public to comment on or inquire about agenda items. Members of the public also have an opportunity at the end of the evening's agenda to ask questions or voice concerns or comments on matters not formally noted on the agenda. We appreciate everyone's cooperation.

**No Comment**

9. **APPROVAL OF MINUTES**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District accept the minutes of the October 9, 2018 meeting.

Motion: Mrs Wilson Ayes: 4  
Second: Mr. Diefenderfer Nays: 0

## **10. COMMUNICATION TO THE BOARD**

- Communication from Mr. Pustay

Mr. Masline read Policy 2150 Unexpired Term Fulfillment

## **11. BUSINESS MATTERS**

### **Discussion Items**

- Capital Project- Bernie Donegan's office will be present

Representative from Bernie Donegan's office presented an update to the Board.

- School Safety and Security

Cheif Lacosse spoke in regards to having a School Resource Officer (SRO) present in the School.

### **Report on State Assessment Results**

Mrs. Schroeder developed a comprehensive report of our most recent NY assessment data. The information will be presented this evening.

Mrs. Schroeder gave her presentation.

### **Business Office for Information**

Enclosed for the information of the Board are copies of warrant #'s 18 & 20 Fund A and #7 & 8 Fund H for October 2018.

No questions

### **Business Office for Approval**

### **Budget Transfer - October 2018**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the attached budget transfers for October 2018 .

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Nevins

Nays: 0

### **Treasurer's Report**

Enclosed for the Board's approval is a copy of the Treasurer's Report for the month ending October 31, 2018 update.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the Treasurer's Report for the month ending October 31, 2018 update.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

### **Donations**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District upon the recommendation of the Superintendent accept the monetary donation of \$300.00 from the Ronald McDonald House Charities for the district's Backpack Snack Program.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

### **Disposal of Items**

Superintendent's Recommendation: That the Board of Education in accordance with district policy 6900 authorize the disposition of Macintosh Computers and Textbooks. As per the attached list.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the disposal of Macintosh Computers and 186 textbooks which cease to be of use or of value to the district. A list of the items is attached.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Nevins

Nays: 0

### **Capital Project - Amsure Builders Risk Insurance (As per the attached invoice)**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School

District approve the Builders Risk Insurance Policy in the amount of \$15,590.00.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

### **Special Education Support Program - The Research Foundation for the State of New York (SUNY RF) Revised**

Enclosed for review and approval of the Board is a revised contract from The Research Foundation for the State of New York (SUNY RF) for the Special Education Internship Program for the 2018-2019 school year in the amount of \$11,500.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the contract from The Research Foundation for the State of New York (SUNY RF) for the Special Education Internship Program for the 2018-2019 school year in the amount of \$11,500.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

### **Whitney M. Young, Jr Health Center Agreement**

Enclosed for the Board is a copy of the Agreement for Services contract from Whitney M. Young, Jr Health Center to provide comprehensive medical services through a Mobile Health Unit.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union free School District approve the 2018-2019 Agreement for Services contract from Whitney M. Young, Jr Health Center for comprehensive medical services through a Mobile Health Unit.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Nevins

Nays: 0

### **Behavioral Transformations Licensed Applied Behavior Analysis Services, PLLC**

Enclosed for the Board is a copy of the Agreement for Services contract from Kelly Brock(Consultant), From Behavioral Transformations Licensed Applied Behavior Analysis Services, PLLC to provide Support services for behavioral challenges.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union free School District approve the 2018-2019 Agreement for Services contract from Kelly Brock from

Behavioral Transformations Licensed Applied Behavior Analysis Services, PLLC to provide Support services for behavioral challenges. At a rate of \$115.00 per hour as per attached Agreement.

Motion: Mr. Nevins  
Second: Mrs. Wilson

Ayes: 4  
Nays: 0

**Advanced Therapy, P.T., O.T., S.L.P., P.L.L.C.**

Enclosed for the Board is a copy of the Agreement for Services contract from Advanced Therapy, to provide therapy services for the Menands UFSD.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union free School District approve the 2018-2019 Agreement for Services contract Advanced Therapy For therapy services for the school district.

Motion: Mrs. Wilson  
Second: Mr. Diefenderfer

Ayes: 4  
Nays: 0

**12. POLICY**

**Abolish Policy- Student Wellness Policy**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District hereby abolishes the Student Wellness Policy 5340. Policy 5340 was replaced by Student Wellness Policy 5404

Motion: Mr. Diefenderfer  
Second: Mr. Nevins

Ayes: 4  
Nays: 0

**13. PERSONNEL MATTERS**

**Tutors for the 2018-2019 School Year**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District, upon the recommendation of the Superintendent does hereby approve the following as tutors for the 2018-2019 school year.

Agnese Andrews	Michele Ervin	Rachel McQuade
Lisa Ball	Amanda Jasinski	Katherine Nersesian

Motion: Mr. Nevins  
Second: Mrs. Wilson

Ayes: 4  
Nays: 0

### **Homework Club Tutor**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following Homework Club Tutor for the 2018-2019 school year at a rate of \$25.00 per hour.

Melanie Burbano

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

### **Increase Existing Compensation Time**

Increase the existing compensation time from the existing 40 hours per year to “Not to exceed” 250 hours per year for the Custodial Worker positions.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the increased amount of compensation from 40 hours per year to “Not to exceed” 250 hours per year for the Custodial Worker positions.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Nevins

Nays: 0

### **Afterschool Professional Development**

It is requested that the Board approve additional hours for After School Professional Development for the 2018-2019 school year at the rate of \$25.00 per hour “Not to Exceed” 200 hours as recommended by the Superintendent.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District Approve additional hours for After School Professional Development for the 2018-2019 School year at the rate of \$25.00 per hour “Not to Exceed” 200 hours as approved By the Superintendent.

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0

## 14. BOARD OF EDUCATION MATTERS

### **CSE/CPSE Recommendations**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the CSE/CPSE recommendations as submitted.

Motion: Mrs. Wilson

Ayes: 4

Second: Mr. Diefenderfer

Nays: 0

### **Superintendent/District Goals**

Attached is the final copy of the Superintendent/District Goals 2018-2019 for the Board's approval.

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve and adopt the Superintendent/District Goals for 2018-2019 as amended.

Motion: Mr. Diefenderfer

Ayes: 4

Second: Mr. Nevins

Nays: 0

### **Substitute Teachers - Fully Cleared**

Resolution BE IT RESOLVED that the Board of Education of the Menands Union Free School District approve the following substitute teachers for the 2017-2018 school year.

Mayameen Alchalbi	Marina Ferreri	Katheryn Lindsay	Monique Thomas
Sadaf Bhatti	Emily Fluegge	Nikolas Lombardi	Johanna Tordai
Pamela Bond	Nicole Gimache	Danielle Martin	
Carolyn Bruni	Jay Halayko	Sean McHugu	
Nicole Diehl	Laura Himmelwright	Kyle Moreen	
Sohaila Elsagheir	Joshua Key	William Smith	
Marissa Farina	Addam Kindon	Ian Speer	

Motion: Mr. Nevins

Ayes: 4

Second: Mrs. Wilson

Nays: 0



## 15. STUDENT MATTERS

### Class Size Update as of 11/8/2018:

Kdg. - 47 (split)	Gr. 5 - 24
Gr. 1 - 37 (split)	Gr. 6 - 34 (split)
Gr. 2 - 31 (split)	Gr. 7 - 20
Gr. 3 - 27	<u>Gr. 8 - 39 (split)</u>
Gr. 4 - 34 (split)	<b>Total - 293</b>

## 16. SUPERINTENDENT'S COMMENTS

- **Board Recognition-** Dr. Long acknowledged the Board for all of their hard work and commitment to the Menands UFSD.
- **Recent NYSSBA Conference- K-8 Roundtable-** Dr. Long shared what a great opportunity it was to attend the conference in NYC.  
Mr. Masline talked about his positive experience as a delegate at the conference.  
Mr. Nevins talked about his positive experience at the conference. A Lot of helpful information.

## 17. MISCELLANEOUS

Mr. Nevins commented on the success of the Pumpkin Run.

Mr. Masline gave an update from his last meeting with the NYS Physical Education Committee.

## 18. INFORMATIONAL MATERIAL

PTA Dance Gr. K-5- Friday, November 16th at 5:00-7:00 p.m.

Parent-Teacher Conferences -Wednesday, November 21st - **EARLY RELEASE 11:20a.m.**

Thanksgiving Holiday - November 22-23 - **NO SCHOOL**

Citizen/Scholar/Honor Roll Assembly -Thursday, November 29th at 10:00a.m.

PTA Middle School Fun Night Gr. 6-8 - Friday, December 7th 5:30-7:00 p.m.

Next Board of Education Meeting: Monday, December 10, 2018 at 6:30p.m.

PTA member shared information from a conference she attended in regards to the availability of grant money for Internet Safety.

## 19. PUBLIC COMMENT

PLEASE NOTE: During the Public Comment Sessions, members of the community may address the Board on agenda and non-agenda items. The Board President may limit remarks of individual speakers to a reasonable time. Speakers must identify themselves and the topic on which they would like to make remarks.

\*It is expected that the board will immediately adjourn to Executive Session for the purpose of matters indicated below.

Ms. Clarke spoke about NYS state guidelines in regards to PE and Health. Mr. Masline responded.

Mr. Blanchet spoke in regards to having a SRO present at the school.

## 20. MOTION TO ENTER INTO EXECUTIVE SESSION

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- Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussion involving proposed, pending, or current litigation.
- Collective negotiations pursuant to Article 14 of the Civil Service Law.
- The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Motion: Mrs. Wilson  
Second: Mr. Diefenderfer

Ayes: 4  
Nays: 0

Time: 8:12

**21. MOTION TO ADJOURN EXECUTIVE SESSION**

Motion: Mr. Diefenderfer  
Second: Mrs. Wilson

Ayes: 4  
Nays: 0

Time: 9:47

**22. MOTION TO RE-ENTER PUBLIC SESSION**

Motion: Mr. Nevins  
Second: Mr. Diefenderfer

Ayes: 4  
Nays: 0

Time: 9:48

**Personnel Matter**

BE IT RESOLVED , that the Board of Education of the Menands School District authorizes the law firm of Guercio & Guercio, LLP to commence an appeal pursuant to Section 310 of the Education Law against the parties identified on confidential schedule "A".

Motion: Mr. Diefenderfer  
Second: Mr. Nevins

Ayes: 4  
Nays: 0

**22. MOTION TO ADJOURN**

\*All minutes of Board of Education meetings are recorded and become public record upon approval by the Board.

Motion: Mrs. Wilson  
Second: Mr. Diefenderfer

Ayes: 4  
Nays: 0

Time: 9:49

Respectfully Submitted by:  
Jeanne Mentiely  
Board Clerk